

APPLICATION FOR REGISTRATION OF A SOCIETY

TO: The Registrar of Friendly Societies

1. Name of Society

.....

Address

.....

Contact Person.....

Telephone #.....

2. No. of Members of Society

(List of Names of not less than 21 members attached)

3. Signature of 7 Members & Secretary

No.	Names (Block Letters)	Signature or Mark	Address
------------	------------------------------	--------------------------	----------------

1.
----	-------	-------	-------

2.
----	-------	-------	-------

3.
----	-------	-------	-------

4.
----	-------	-------	-------

5.
----	-------	-------	-------

6.
----	-------	-------	-------

7.
----	-------	-------	-------

Secretary

Address

1. Enclosures:

- (A)
 - 1. **Three copies of the proposed Rules of the Society.**
 - 2. **A list of the Names and Addresses of the Secretary, Treasurer and every member of the Governing Body.**
 - 3. **The prescribed Registration Fee.**

- (B)
 - 1. **‘Where a Society has Branches, the application for Registration shall be accompanied by:-**
 - a. **‘A list of all the branches, and notice of the place where the registered office of each Branch will be situated.**
 - b. **If the Rules of all the Branches (in this Act called Branch Rules) are intended to be identical, a statement to that effect and four copies of the Rules of each Branch.**

 - 2. **A Society having a fund under the control of a central body to which every Branch is bound to contribute may be registered as a single Society.**

Names of Society or Branch

.....

Parish

Registered Office

Post Office of Society

List of Names of All Officers of the Governing Body, and Office held by each.

Names of Officers

Signature

Office Held

Secretary _____

Date _____

**LIST OF NOT LESS THAN TWENTY-ONE (21) NAMES OF
MEMBERS REQUIREMENT NO. 2**

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____
16. _____
17. _____
18. _____

19. _____

20. _____

21. _____

Secretary's Name _____

Date _____

REGISTRATION AGREEMENT
FOR
APPLICANTS SEEKING REGISTRATION
UNDER THE FRIENDLY SOCIETIES ACT

We the members of the Steering Committee of the
..... Group do hereby agree to carry out the following in
respect of our desire to register the aforementioned group under the Friendly Societies
Act:-

1. Submit to the Registrar of Friendly Societies within forty-five (45) days of the date of this agreement a Project Proposal/Development Programme according to the full specifications of the Registrar unless this requirement or any part thereof is waived by him.
2. Submit to the Registrar of Friendly Societies two (2) properly completed application forms signed by at least twenty-one (21) persons, witnessed and dated, accompanied by the prescribed registration fee.
3. Submit to the Registrar of Friendly Societies within sixty (60) days of this Agreement three (3) error-free copies of the proposed Rules of the Society.
4. Acquire basic knowledge of Friendly Societies Administration and Law and be successfully evaluated by the Registrar of Friendly Societies or his representative.
5. Collect within ninety (90) days of the date of this Agreement, Registration package including Registration Certificate.

Provided that should the applicants fail to meet the above requirements the Registrar shall have the right to withdraw the relevant file, and advise the group of its option to enter into a new agreement.

Signed by the following members of the

Steering Committee on the day of

.....
President/Chairman

.....
Vice President/Vice Chairman

.....
Secretary

.....
Treasurer

.....
Steering Committee Member

.....
Steering Committee Member

.....
Steering Committee Member

.....
Steering Committee Member

.....
Steering Committee Member

.....
Steering Committee Member

.....
Steering Committee Member